

BWG

Data Subject Access Request Form (Request for a copy of Personal Data)

Data Protection Act 1988 and Data Protection (Amendment) Act 2003

Name:	
Address:	
Date of request:	
Reason for the request (You have the option of providing a brief outline of the reason for your request. This may help BWG assess your request more promptly)	
Form of identification attached	

I (name) wish to make an access request under Section 4 of the Data Protection Acts, 1988 and 2003 for a copy of any information, in particular those data specified below, that your organisation keeps about me, either on computer or in manual form.

Details of Data Required:

Please describe the personal data which is required in as much detail as possible:

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